

**Spookala Vendor / Artist Information:****Dates:** May 13th-15th, 2022**Age Restrictions:** All Ages**Venue:** World Equestrian Center – Expo Center 1**Address:** 1390 NW 80th Ave, Ocala, Florida 34482**Event Hours:**

Friday 3:30pm – 9:00pm,

Saturday 9:30am – 7:00pm,

Sunday 10:30am – 7:00pm

**Vendor / Artist Information:**

1. Vendors must show up on time for set up & event hours.
2. Spookala will be assigning locations for each table or booth.
3. Vendors may not exceed their assigned space. Examples: If you purchase a 10x10' booth, you will not be using 12x12' of space.
4. Each vendor must work their own purchased space. Spookala is not held responsible by working your space.
5. Damages: Any damages to product is not held responsible by Spookala or The World Equestrian Center unless associates are directly involved in damaging product.
6. Electricity: Spookala cannot guarantee any electricity. Spookala recommends bringing your own portable generators. (You can purchase portable generators off of Amazon)
7. Wifi: Wifi is given free by the World Equestrian Center but we cannot guarantee the Wifi will support all vendors while being used. It is a public Wifi connection & we are not given a secure private connection. Please provide portable hotspots for your booth if you rely on debit/credit card purchases.
8. Food & Beverage: The World Equestrian Center does not allow vendors with food & Beverage.
9. Firearms or Weapons: Vendors are not allowed to bring any firearms or weapons. If a vendor sells prop weapons, they must be further examined at load-in.
10. Vendors do not gain any access to VIP events.

**Load-In Information:**

- Load-In will be between the hours of 4:00pm – 9:00pm on Thursday, May 12<sup>th</sup>, 2022.
- Load-In will also be between 10:00am -3:30pm on Friday, May 13<sup>th</sup>, 2022

- Load-In is behind Expo Center 1 though an open bay door.

- Additional weekend badges will be 25% off any pass whether it's weekend or single day for up to 4 passes. .

- We do not provide skirting or table clothes for tables.

- All sales to include country tax.

**Refund Policy:**

- 50% of the amount paid will be granted within 30 days of the event (April 13<sup>th</sup> 2022)
- No refunds will be issued after April 13<sup>th</sup>, 2022.